

Technology Services Onboarding

Your Primary Login

- Your primary login credentials are stored in the Active Directory (AD). While Technology Services strives to limit the number of login credentials required, there are some systems that do require different credentials.
- Connect with Tech Services for your Login and temporary password. Once you receive your temporary password, you are required to change it when you first login.

Primary Login Provides Access To:

- **Any Windows-based laptop or desktop in GSSD.**
- **Atrieve** – our Human Resources, Payroll and Finance system.
- **Division Portal** – a one-stop shop for all information, news and staff updates happening in GSSD (<https://portal.gssd.ca>).
- **SchoolConnect** – a system that allows Staff Members to reset student passwords.
- **SysAid** – the **Technology Services Help Desk** system (<https://helpdesk.gssd.ca>).
- **Moodle** – Our Distributed Learning online learning platform (<https://moodle.gssd.ca>).
- **Destiny Library System** – Every school and the Good Spirit Educational Complex has a library with materials you can access.

Online & Email Accounts:

- By default, you are assigned two email addresses. These addresses are both based on your primary login and the format already established.
 - **Primary Email/Azure Active Directory:** firstname.lastname@gssd.ca is a GSSD-branded Microsoft 365 account.
 - **Education Email:** firstname.lastname@gssdschools.ca is a GSSD-branded G-Suite for Education account.
- **Both** systems rely on your Primary Login password because these accounts are sync'd with the Active Directory.

Online Accounts Provide Access To:

- **Primary Email Account:**
 - The **Microsoft 365** Cloud, including online versions of Outlook, Word, Excel, PowerPoint, OneNote, Teams and more.
 - **Aspen/Edsby** – our **Student Information Systems** (School-based staff only)
 - It is highly recommended that you use the Microsoft Outlook App for accessing email from any personal device. The Outlook App is available in all major App stores (Apple, Microsoft and Google).

- **Secondary Email Account:**
 - **G Suite for Education** Cloud, including online versions of Gmail, Google Drive, Sheets, Pages, Slides, Classroom, and access to any GSSD Chromebook.
 - **Discovery Streaming** – an online library of video resources.

Other Systems:

- These systems do not use the same login or password as your Primary Account.
 - **PD Place** – our system for recording your attendance at professional development opportunities (<http://gssd.pdplace.com>).
 - **Clevr** – used by Student Services, Teachers and Educational Assistants to report on students with additional needs and to report standardized testing results (<https://www.clevrcloud.ca/clevr/player.aspx?contextId=1000>).
 - **Review 360** – is our student behavior reporting system (<https://www.psiwaresolution.ca/Review360/login.aspx>).
 - **Ministry of Education Blackboard Account for ROVER/EdOnline** – used by teachers to access curriculum implementation supports and subscription online resources including video resources (<https://edonline.sk.ca/>).