

GOOD SPIRIT SCHOOL DIVISION

Division Office – Yorkton
Phone: 786-5500
1-866-473-4773

Director of Education
Quintin Robertson – 786-4750

Superintendent of the “School Cluster” that CJES is in:
Mark Forsythe – 786-4751

** Visit the Good Spirit School Division Web Site
@ www.gssd.ca for more information regarding central office, staff, schools,
school staff, board members, policy manuals, etc.

CJES SCHOOL COMMUNITY COUNCIL MEMBERS

Chairperson: Kellyanne Ostafie

Vice-Chairperson: Roxilana Rostotski

Secretary: Lindsey Propp

Treasurer: Jill Craig

Member – Jocelyn Maddaford-Collingridge

Grade 4 Representatives TBA

SCHOOL DAY ROUTINE

8:45	Outside supervision begins
8:55	Bell for students to get ready for class
9:00	Classes begin
10:35 - 10:50	Recess Break
10:50 - 12:10	Classes
12:10 - 12:35	Lunch Break (Eat in classrooms if staying for lunch)
12:35 - 12:55	Fresh Air Break
12:55	Bell for students to get ready for class
1:00	Classes begin
2:20 - 2:35	Recess Break
2:35 - 3:20	Classes
3:20	Bell for bus students to get ready
3:25	Bus Students Dismissed
3:30	Town Students Dismissed

**Please note that outside supervision begins at 8:45 each morning. *For this reason we are requesting that students not arrive prior to this time.*

THOSE THAT DO ARE UNSUPERVISED.

Mr. Steciuk is in his office:
9:00 – 10:35 AM & 2:30 – 3:30 PM

Mrs. Hladun is in the office from:
7:30 AM - 3:30 PM (except during the lunch hour)

REPORTING PLAN 2019 – 2020

REPORT CARD DATES

November 22nd - 2019

March 20th - 2020

June 26th – 2020

STUDENT LED CONFERENCES

November 27th (3:30 – 7 p.m.) & November 28th (3:30 – 7 p.m.)
and

March 25th (3:30 – 7 p.m.) & March 26th (3:30 – 7 p.m.)

Note: Individual interviews are scheduled at CJES.

More information will follow closer to interview dates

Kindergarten Student Led Conferences will be announced at a later date

*Everyday can be a Conference Day if a parent so wishes to arrange it with the teacher. Teachers use a variety of assessment and evaluation techniques to continuously evaluate student progress. Techniques such as teacher-made tests, rubrics, checklists, observations, student conferences and daily work are used.

REMINDERS

1. All students will be sent outdoors to play at recess and noon to take advantage of the fresh air and exercise necessary for productive learning. Keeping the weather in mind, please ensure that your child has the proper footwear and clothing. NOTE: students may remain indoors if the teacher has received a note from the parents. On extremely cold days, the students will go out for only a few minutes of fresh air, or will remain indoors. Please go to the CJES Website cjes.gssd.ca to see the “CJES School Wind Chill Indicators”.
2. Students may stay at any time to eat lunch at CJES. If a student that normally doesn't stay for lunch will be doing so, please send a note to the teacher indicating this in the agenda.
3. Parents are requested to notify the office if their child will be absent from classes. Please send a note with a brother or sister, or phone the school. If the school is not notified, parents will be phoned from the office.

4. At times homework may be assigned by the teacher and it is the pupil's responsibility to complete this work and return it to school within the time lines given.
5. It is the student's responsibility to meet all deadlines concerning the return of notes, money to be collected, materials needed for class, etc. This will help to ensure the success of the various programs at our school. Students will be allowed to use the phone only in emergency situations. Arranging for a friend to come over is not appropriate phone usage.
6. All students must follow bicycle safety rules. Bicycles are to be walked on the playground and placed immediately into the bicycle racks. Students are not permitted to use the parking lot to enter or exit the playground. Bike Helmets are mandatory at CJES. WE ARE A “NO HELMET–NO BIKE” SCHOOL.
7. Parents are requested to send a note to school if their children will not be following the regular 3:30 dismissal routine. This procedure will alleviate any misunderstandings and will help to ensure the safety of our students.
8. All students require non-marking running shoes in order to participate in the Physical Education program. If your child is unable to participate in certain physical education activities, please notify your child's teacher.
9. LOST AND FOUND! Each year a large amount of clothing and other articles are accumulated in the “Lost and Found” containers. These are situated in the south and west entrances. Many of these articles are not claimed. To prevent this, please have clothing, footwear, and school supplies clearly marked with your child's first and last name.
10. Discipline Cards are issued when students make poor behavior choices. This keeps the parents well informed and contributes to our belief in disciplining the behavior and not the child. We appreciate your co-operation in signing and returning the card to school with your child as well as discussing better choices with him/her. Three discipline cards in a period of three weeks results in a loss of school privileges for a period of one week.
11. CJES offers the following items for sale for lunch - White milk, chocolate milk, bottled water and frozen yogurt are \$1.00 each. Punch cards are available for your convenience – 20 punches for \$20.
12. It is not safe for students to be in or walk through the parking lots.

**** ONLY CJES STAFF MAY ENTER THE PARKING LOTS. ****

Student Arrival and Departure

All school buses will load and unload on the SOUTH side of the school (3rd Avenue), facing west. No other public parking will be allowed in this area from 8:00 – 9:00 am and 3:00 – 4:00 pm – as this is designated as a school bus loading and unloading zone. Pick up students on the north side of the school (curb side) only or wait until the buses go and follow them in so students can load curb side. **BOTH PARKING LOTS ARE FOR GSSD STAFF ONLY.** All students must use the crosswalk when crossing the street and are encouraged to make use of intersections controlled by safety lights. Bus students must notify their driver if they will not be riding the bus in the morning or after school. The school must be given a note to be posted beside the student's bus line.

*** Town students are asked to go directly home at 3:30. With parent permission, students are welcome to return to the playground.

*NOTE: For safety purposes the public may not use the south doors to the school or be in the hallways from 3:15 pm until the buses leave.

*****Students are not allowed to cross the street to go to a parent/guardians vehicle. For this reason always drop/pick-up your child at the curb side of the school, or have your child use the intersection managed by the Safety Patrollers.**

CJES SCHOOL HANDBOOK

CANORA JUNIOR ELEMENTARY SCHOOL
“Caring Education – Believing in Achieving”

BOX 1150
CANORA, SK SOA OLO

PHONE: 306-563-6511

FAX: 306-563-4929

cjes.gssd.ca

2019 – 2020 STAFF

Principal: (Gr. 3 Health, Gr. 2/3,3,4 Gym) Pre K	Rod Steciuk Heather Netzel
Kindergarten: Grade 1/2 Grade 1/2 Grade 2 Split Support & Gr. 2/3 Grade 2/3 & LLI/Prep Release Grade 3 & LLI Grade 4 & LLI Grade 4 Student Support:	Darla Zayshley Jennifer Prychak Lisa Fast Lesley Miles Alexandria Blatter Lindsey Ostafie Rhonda Exner Scott Vaughan Patti-Jo Donovan
Educational Assistants:	Bev Hadubiak (am) Shirley Kulcheski Lisa St. Mars Amy Galiz (Pre K)
Administrative Assistant: Librarian: Caretaker:	Kim Hladun Bev Hadubiak (pm) Christopher Donovan

