



KAMSACK COMPREHENSIVE INSTITUTE
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GENERAL INFORMATION FOR THE 2019-2020 SCHOOL YEAR

Dear Parents/Care Givers and Students:

This letter is to inform you about the basic “Opening Day” requirements for our school. It is intended especially for students who have not previously enrolled at this school, but it may also serve as a reminder for those students who are returning next year.

1. GENERAL INFORMATION

- a) **IMPORTANT:** School day hours will be 9:00 am to 3:15 pm with a 45 minute lunch hour (11:58 to 12:40). Buses will pick up at **3:15 pm.**
- b) **School Opening:** Registration and first day of classes – Tuesday, September 3, 2019.
- c) ***New Students:** Students who are new to our community are asked to bring their most recent report card when registering. The student’s birth certificate is also **required.**

2. PHYSICAL EDUCATION

Phys. Ed. is compulsory for all students with exceptions made for medical reasons. Medical certificates **must** be handed in at the beginning of the year.

An appropriate change of clothing is required for Phys. Ed. Some students wear shorts and T-shirts, others wear sweat suits – both are acceptable. All students also require running shoes for Physical Education classes as well as for general wear around the school.

IMPORTANT: If purchasing new runners, which are to be used in our gyms, please purchase shoes with light, no-scuff soles. Runners with black rubber soles are not allowed in our gym classes as they mark the floors.

3. TEAM SPORTS

Students on school teams and/or travelling clubs will be assessed a fee to offset the costs associated with the activity. These costs include equipment, uniforms and transportation.

4. BASIC FEES

Grade(s)	Fee	When	Amount
5 – 12	Student Fee	Annually	\$20.00
5 – 12	Lock - optional	One time	\$7.00
7 – 12	Caution – Refunded in Gr. 12	One time	\$25.00
5 – 12 Optional Band Classes	Instrument Rental	One Time Per year	\$50.00

Student Fee – The \$20.00 fee per student includes: day planner, co-curricular presentations, student awards, co-curricular travel, guest speakers, etc.

Lock Fee – Students are encouraged to purchase locks from the school. Locks are warranted for breakage as long as the student is enrolled at KCI.

Caution Fee - All students in Grades 7 to 12 enrolling in our school for the first time are required to make a \$25.00 deposit as a caution fee. This fee remains on deposit for the years in which the student remains in the Kamsack Comprehensive Institute. The caution fee is refunded at the end of the student's last year at the KCI (less adjustments for that year). The student is responsible for any damage to or loss of school property. Students are required to bring their balance back to \$25.00 if they lose or damage a textbook.

Extra-Curricular Activity Fees - Students on school teams and/or travelling clubs will be assessed a fee to offset the costs associated with the activity. These costs include equipment, uniforms and transportation.

Other Specific Class Fees – Other specific class fees are outlined in the student agenda on page 15 which can be viewed at www.kci.gssd.ca.

****Please feel free to post-date these fee cheques if necessary****

5. K.C.I. YEARBOOK

In order to be able to provide a school yearbook we request that each family purchases one yearbook. The cost is **\$35.00**; pre-ordering was in June 2019. Yearbooks will be available in October of 2019. If a yearbook is ordered but will need to be mailed out \$10.00 (\$25.00 outside of Canada) prepaid postage must be paid at the office along with a forwarding address if possible.

Sincerely,

Tracy Forsythe

Over for Supply Lists

“Keep Caring Important”