

MC KNOLL SCHOOL
SCC ANNUAL GENERAL MEETING MINUTES

November 7, 2016

PRESENT: Hidy Blommaert, Maureen Bradshaw, Garner Weeks, Karly Wegnar, Susan Muir, Jan Morrison, Erin Roussin, Tamara Hall, Megan Reminek, Pearl Irvine

REGRETS: Phil Adams, Dawn Bartel, Brooklyn Ungar

Welcome – SCC Chair: Hidy Blommart

-Hidy welcomed everyone to the meeting, round table of introductions, shared school inspired inspirational quotes, review of constitution, 5 vacant positions tonight.
-items added to agenda: review of 2015 minutes.

Review of 2015 Annual General Meeting Minutes

-reviewed by all

Adopted: Maureen; Second: Karly

Report from the Chair: Hidy

-review of SCC processes. Constitution last reviewed and revised in 2010. Changes only made at annual general meetings. Elections held in November by secret ballot if voting is necessary. Members serve 2 year terms. There are up to 9 members. Only SCC members can vote. Meetings held the 1st Monday of each month. There are a minimum of 5 meetings a year. Constitution outlines the attendance expectations for regular SCC meetings – if 3 consecutive meetings are missed, the member may be asked to forfeit their membership.

-Hidy recommended reading Robertsons Rule of order- Standard Work, for the next chair.

-there are 5 positions up for elections this year.

First Call for nominations – Vice Chair: Pearl Irvine

-Pearl held first call. Garner, Pearl, Megan, and Erin nominated. All accepted.

Report from Administration – Principal: Tami Hall

Thanks to all for your guidance and I have enjoyed all I have learned, this will be my last AGM.

Phil Adams is the New Vice Principal (sent regrets as he is home with new family) and Sarah Kershman is with McKnoll as an Intern.

Our Learning Improvement Plan is in place with 3 goals: Math, Writing, and Fitness.

School fees have stayed the same as last year.

Code of conduct for students is available on the website and in the student handbook.

2016-2017 enrolment is at 343 students. We have reached the threshold and are on the list for extra square footage.,

Adopted: Tami; Second: Karly

Second call for nominations – Vice Chair: Pearl

Report from Fundraising: Val Hollinger

The 2015-2016 was another successful year for fundraising. We have continued to ask teacher for a list of ongoing needs. Items that we purchased this year with the money raised have been; headphones for Grade 1 students, an outdoor storage shed and we assisted in paying a portion for the CPR/First Aid course for the Grade 5 students. In June of 2016 we installed a sign in the front of the school with the school's name as well as space for announcements to be posted. Getting a sign for the school has been a long time want for many and it was wonderful to see it finally see it in place. Ungar construction will be finishing up the sign by providing some gravel for under the base. A huge thank you to them! Over the course of the year we had 8 bake sales where each grade would back and items were sold for \$.50 each. We did two hot lunches, one from Pita Pit and the other from Dominoes. Both were very successful. We had an open house in September where we had hotdogs, juice and fruit available. Then in June we had a BBQ hotdog picnic. For this one SaskEnergy provided the BBQ grill, their workers to run the grill and they also donate up to \$500.00 for wieners and buns with receipts. We had one major fundraiser just before Christmas and that was In Good Taste, a cooking/baking company out of Togo

A big thank you to all the parents and Teachers of MCKnoll for their ongoing support in our Fundraising efforts. Thank you to all the SCC members who were able to help during hot lunches, open house and the BBQ. Thank you to Brook Ungar for helping with the In Good Taste order as well as all the other events she assisted me in. I wanted to also acknowledge and send a big thank you to Charlene Buchholzer for sending out all the information to the students and parents, collecting money for all the different fundraisers and always being available to answer my questions.

The following is a breakdown of the profit from each fundraising efforts:

September open house	\$403.90
Bake Sales	\$1416.90
In Good Taste	\$1800.19
Pita Pit Hot Lunch	\$368.24
Dominoes Hot Lunch	\$644.43
June Picnic	\$1336.25
Total Fundraising Profit for 2015-2016 is:	\$5,969.91

Adopted: Val; Second: Karly

Third Call For Nominations- Chair: Hidy Blommaert

Report from Treasurer – Maureen Bradshaw

Introduction:

It is my privilege to report on the financial activities of the M.C. Knoll School Community Council for the year ended August 31, 2016.

Balance Sheet:

1) We have one bank account, a chequing account, held at the Cornerstone Credit Union. At the end of the fiscal year, the reconciled balance was \$1,606.93.

- 2) We have membership equity paid to us from the Cornerstone Credit Union over the life of our membership, totaling \$30.75.
- 3) We have one (1) membership share in the Cornerstone Credit Union valued at \$5.00.
- 4) During our fiscal year 2016, our SCC fundraised a net total of \$5,652.91 from a variety of initiatives that will be presented by the Fundraising Chair. These funds, plus the \$4,622.05 of reserve funds, were used for school projects in the 2016 fiscal period.
- 5) The retained earnings, of \$1,642.68 are the sum net profits since the S.C.C. was put into being in 2007.

Income Statement:

- 1) Grant income is funds received from the Good Spirit School Division based on the enrollment at M.C. Knoll. These funds are used to operate and promote the S.C.C. and indirectly M.C. Knoll. This allows 100% of net fundraising proceeds to go to special projects otherwise unfunded in the school system.
- 2) Fundraising revenues and expenses are itemized by project at the bottom of the financial statement. The fundraising chair will go into further detail about each activity. Please note that all fundraising activities undertaken by the S.C.C. are approved in advance by the Good Spirit School Division.
- 3) Service Charges expense relates to the charges incurred by Cornerstone Credit Union to maintain our account.
- 4) School Projects expense relates to an additional \$10,499.89, over last year's reserve of \$4,622.05, for the purchase of headphones for the grade one classrooms, at a cost of \$741.44, and \$14,380.50 for the purchase of the sign at the front of the school, for a total of \$15,121.94 spent on school projects during the 2016 fiscal period.
- 5) Special Events expense relates to \$320.00 to help cover costs of a safety course for Grade 5 students.
- 6) Promotion and Appreciation expense relates to \$10.00 worth of quarters to be given to students for the purchase of bake sale items at the teacher's discretion.
- 7) Net income for the fiscal year ending August 2016 was (\$3,727.39).

Motion:

“That the financial report be accepted as presented.”

Adopted: Maureen; Second: Hidy.

Good Spirit School Division:

These financial statements and any necessary backup documentation has been submitted to the Good Spirit School Division in accordance with its accounting and administrative policy.

Respectfully Submitted:

Maureen Bradshaw – Treasurer, M.C. Knoll School Community Council

Election of new SCC

-Garner, Pearl, Megan, and Erin by acclamation.