



Back to School Plan

August 26, 2020

Working alongside [GSSD's Return to School Plan](#), we have developed a working document to help guide a safe return to school for students and staff. Please note that this is an evergreen document that will likely reflect changes.

Current State
as of August 17, 2020



TIER 1 Based on Provincial Context	TIER 2 Based on Provincial, Division & Local Context	TIER 3 Based on Provincial, Division & Local Context
<ul style="list-style-type: none"> Schools operate with traditional timetables and administrator determined class sizes Facilities will ensure that heightened sanitary and hygienic practices are in place Limits will be placed on mass gatherings as directed by the CMHO and voluntary use of Personal Protective Equipment (PPE) Students and staff who are sick are to stay at home 	<ul style="list-style-type: none"> Schools operate with both face-to-face and synchronous online instruction delivery Facilities will ensure that heightened sanitary and hygienic practices are in place Limits will be placed on mass gatherings as directed by the CMHO Personal Protective Equipment (PPE): <ul style="list-style-type: none"> Mandatory for students in Grades 4 to 12 Encouraged for students in PreK to Grade 3 <ul style="list-style-type: none"> Exceptions will be determined on a case-by-case basis The Division will purchase two reusable non-medical grade masks for each student & staff member. Limits to school accessibility for parents and community groups Students and staff who are sick are to stay at home. 	<ul style="list-style-type: none"> Schools operate with mandatory remote learning

Please refer to the GSSD Return to School Plan for “general” division guidelines (i.e. transportation, cleaning and sanitations routines).

<https://www.gssd.ca/covid-19/Documents/GSSD%20Return%20to%20School%20Plan%20Fall%202020%20-%20August%201,%202020%20Version.pdf>

The following information will guide Miller School Staff, parents, students, and all stakeholders. As we start the year in Tier 2 with learning happening at the school with Covid19 safety measures in place, please realize that we could shift to green (less restrictions) or slide to red (at home-remote learning) throughout the year.

SPECIFIC SCHOOL LEVEL PLANS- MILLER 2020 (upon return to school Miller falls under the YELLOW tier)

Grades K to 6			
Details	Tier 1	Tier 2	Tier 3
Participants	<p>Green = Normal programming:</p> <p>All Students participate- options for students who are kept at home</p> <p>Parents are asked to monitor their student's health and consult SHA for guidance when they are worried about symptoms. Parents are asked to keep students at home exhibiting symptoms of illness.</p>	<p>Yellow = As of August 21st this is our plan</p> <p>All Students participate- options for students who are kept at home</p> <p>PPE encouraged for students in grade K-3, grade 4, visitors, and staff masks are mandatory</p> <p>Parents are asked to monitor their student's health and consult SHA for guidance when they are worried about symptoms. Parents are asked to keep students at home exhibiting symptoms of illness.</p>	<p>Red= remote learning</p> <p>All Students participate- options for students who are kept at home</p>
School Day Structure			
Timetables	<p>traditional</p>	<p>The Timetables shared with staff in June will be used.</p> <p>Staggered start beginning Sept 8th for all grades, information will be shared with families via email and school messenger.</p> <p>Breakdown: K transition- each K student attends one ½ day on either September 9 or Sept 11. Grade 1 to 4- each student will attend 2 of the 4 full days between Sept 8 and 11. Either Sept 8th, and 10th; or Sept 9th and 11th. All students will attend on Sept. 14th.</p>	<p>Remote learning</p>
Arrival /	<p>Traditional</p>	<p>Drop-offs will be at the front of the school</p>	

Dismissal		<p>Bus at the rear. Bags are to be taken into the storage unit for each student, not left in the porch</p> <p>Students come into the class when they arrive</p> <p>Bus students WILL be required to wear masks</p> <p>City Bus students piloting a Scan Card system (late in fall-October)</p> <p>Pick-ups: urban students go to cars</p> <p>Bus pick-ups: physical distancing on playground until bus arrives.</p> <p>We will encourage families to transport rural students, same with urban students or have them bike/walk as much as possible</p>	
Movement of Students	<p>Schools will:</p> <ul style="list-style-type: none"> - Limit physical contact during instruction, recess and noon periods and avoid activities that require clustering of students. - Minimize the number of teachers and support staff working with a specific group of students - Consider options for physical distancing within classrooms and other instructional spaces. - Modify the use of shared spaces, including shared instructional spaces, bathrooms, change rooms, boot rooms, hallways. Existing computer labs will remain as is; procedures may need to be altered. -Consider the need to stagger recess, noon hour and other school day transitions. Students that can eat at home should do so. - Provide students with alternatives to activities that require physical contact with other students (Student play during physical education and recesses are primary considerations). o -- Promote and practice the use of non-physical greetings. - If the directional flow is recommended at the schools, logistics and code compliance is required for signage (paper on walls, consider fireproof signage 		Remote learning
Academic Program			
Classroom Configuration		<ul style="list-style-type: none"> • Teachers will consider the number of materials, furniture, items on walls, etc. given the carrying 	Remote learning

	<p>Traditional desks + tables</p>	<p>and capacity of the classroom. During the start up Teachers are expected to DE-CLUTTER their classrooms.</p> <ul style="list-style-type: none"> • The arrangement of the classroom will support physical distancing. • Interaction in smaller groups will be supported and large group activity limited. Individual learning activities will be balanced with small group interactions. <p>Grade 4 desks Grade 2/3 Desks Grade ½ tables and desks Kindergarten tables with proper distancing 24 Plexi-glass student dividers have been acquired</p>	
<p>Instruction</p>	<p>Traditional + the following:</p> <ul style="list-style-type: none"> • Students and staff are to build handwashing into the daily routines and follow the protocols below: <ul style="list-style-type: none"> ○ upon entry to a room ○ before snack/lunch ○ after snack/lunch ○ after use of the toilet ○ after shared materials such as water or sand ○ after sneezing or coughing ○ after outdoor play 	<ul style="list-style-type: none"> • Full Saskatchewan curriculum will be delivered • Student-teacher contact time must be prioritized regardless of the delivery format. • Differentiation of instruction will be necessary due to the supplemental learning that occurred. • The focus will be on the teaching of outcomes, rather than the amount of time per subject (a cross-curricular approach is recommended). • Focus on efficient learning opportunities and approaches that are conducive to flexible groupings and interaction time with teachers. • Schools will make plans for library resources to be delivered to classrooms for borrowing. • Teachers are encouraged to continue to explore options for blended learning. Support and professional development from GSSD will be offered. 	<ul style="list-style-type: none"> • Students will be learning from home. • Multiple modes of delivery should be considered to accommodate all students (i.e., pencil/paper, technology, asynchronous, synchronous, etc.).

		<ul style="list-style-type: none"> • Multiple modes of delivery should be considered to accommodate all students (i.e., pencil/paper, technology, asynchronous, synchronous, etc.). • Consider land-based learning whenever possible ensuring physical distancing from community members. • GSSD teachers will utilize one of the following platforms for online learning and communication with families depending on the grade level and context of the school: <ul style="list-style-type: none"> ○ Learning Management Platforms <ul style="list-style-type: none"> ▪ Seesaw (Gr. 1-3) ○ Communication Platform <ul style="list-style-type: none"> ▪ Edsby ○ Collaboration Platforms <ul style="list-style-type: none"> ▪ Zoom <p>Subjects impacted by the physical environment will be provided if the curriculum can be delivered using an approach that allows for flexible groupings and considers safety.</p> 	
Assessment	<ul style="list-style-type: none"> • Teachers will use their professional discretion to determine the appropriate assessment practices within the local context. • Teachers will follow the GSSD assessment windows outlined in the Department calendar, which will take into account that students were engaged in supplemental learning from March to June. • GSSD will provide professional development on a variety of assessment methods that consider multiple modes of instruction. • Good Spirit School Division Assessment Calendar Provincial-level assessments are to be determined. 		
Reporting	Report cards- GSSD procedures in place		
Students Supports	Miller School Educators will look to establish baseline behaviour for all students and will monitor students that may be responding adversely to a unique school setting (or remote schooling). SST CT and Admin will work to meet the needs of these students. Parental contact would be the first step in this process to see if these feelings, emotions, or behaviors are being expressed outside of school.		
School Supplies and Personal	<ul style="list-style-type: none"> • Mandatory supplies include a personal water bottle. • Schools may consider purchasing supplies for all students: SchoolSmart <ul style="list-style-type: none"> ○ Consider subsidizing the expense through school raised funds. 		

Belongings	<ul style="list-style-type: none"> ○ Students are asked to drop off school supplies on Aug 26 or 27. ● If schools choose not to purchase supplies for students, families will be allowed to drop off materials on August 30 or 31. Materials will be organized in containers and labeled with student names. 		
Alternate Learning Spaces			
Gym	<ul style="list-style-type: none"> ● Besides the school gymnasium, physical education can take place outdoors or in other spaces within the school and community, if it is safe to do so (multi-purpose rooms, classrooms, hallways, open spaces, and community facilities). ● Playing and learning outdoors should be encouraged as much as possible. ● Ensure that proper entry and exit procedures are in place that promotes physical distancing and sanitary actions. ● Sharing of equipment is not recommended. ● Equipment used should be used on a rotational basis that includes proper cleaning and sanitization between student and classroom usage. ● Clear and standard procedures should be established as to how equipment is used and stored. No use of pinnies or any equipment that has the potential to be shared among students. 		Remote learning
Library	Traditional routine with proper cleaning	PLEXI-GLASS in place Rotate groups in, limit the touching of books by displaying popular choices, sanitize books not selected Library tech will deliver book bins to classrooms to help in selection of books Grade 4s could use destiny library software to select books	Remote learning
Computer Lab	<ul style="list-style-type: none"> ● Use of hand sanitizer or hand washing required before touching a device. 	<ul style="list-style-type: none"> ● Use of hand sanitizer or hand washing required before touching a device. ● Students should have a dedicated device when possible <ul style="list-style-type: none"> ○ If sharing devices is required, minimize the impact by assigning a consistent device to a group of students. 	Remote Learning
Cafeteria / Common	No Microwaves Students eat at own spot	No Microwaves Students eat at own spot	Remote Learning

Areas	*Alternating when classes are outside for recess and lunch		
Transitions	<ul style="list-style-type: none"> ○ Communicate a physical safety plan to students and families – including students and families in the discussion (this would cover student health precautions and procedures) ○ Communicate with family alterations to typical routines and transitions <p>Teachers move class to class</p>	<ul style="list-style-type: none"> ○ Communicate a physical safety plan to students and families – including students and families in the discussion (this would cover student health precautions and procedures) ○ Communicate with family alterations to typical routines and transitions <p>Teachers move class to class Miss T using “Art on a Cart” When possible, PE will be outside</p>	<ul style="list-style-type: none"> ● Provide professional development to staff: <ul style="list-style-type: none"> ○ Learning Management Systems – Seesaw & Google Classroom ○ Communication Platform - Edsby ○ Blended Learning (Digital Assessment, Student Engagement & Choice) <p>The Division will provide learning support to families: iPads, laptops, Chromebooks; Edsby; Seesaw; and, consideration is being given to increasing IT support using a flexible schedule.</p>
Students & Staff Well-being	<ul style="list-style-type: none"> ● Maintaining physical distance is difficult with young children, and the focus should be on minimizing physical contact instead. ● Teach children about their 'personal bubble' and help them learn about physical distancing and less physical contact through games. <p>Consider greetings such as waves, peace signs, winks, air Hi-5s and signing 'hello' rather than hugs or handshakes.</p>	<ul style="list-style-type: none"> ● Maintaining physical distance is difficult with young children, and the focus should be on minimizing physical contact instead. ● “Vitaloxide” will be part of regular sanitation and cleaning (refer to the GSSD Re-open plan linked above for the cleaning and sanitation protocols) ● Teach children about their 'personal bubble' and help them learn about physical distancing and less physical contact through games. ● An Isolation room has been identified for any students that develop or show Covid19 symptoms throughout the school day, decisions on who to send to the isolation room will be 	Remote learning

		<p>guided by Cygnus Group Covid19 training guidelines.</p> <p>Consider greetings such as waves, peace signs, winks, air Hi-5s and signing 'hello' rather than hugs or handshakes.</p> <p>Miller School views Extra-Curricular activities as vital to student's learning and personal and social growth. Miller will look to the guidance of the GSSD ECDA for opportunities for our students to participate. Cross-Country and Archery are activities that may be offered in safe setting.</p> <p>Due to cohorting it is highly unlikely that extra-curricular activities will occur indoors. Archery may have to be put on hold.</p>	
Attendance	<ul style="list-style-type: none"> • Student attendance at school is mandatory. • Schools will: <ul style="list-style-type: none"> ○ Monitor daily student attendance using existing protocols in AP-340 Attendance of Students: <ul style="list-style-type: none"> ▪ Teachers will take am/pm attendance ▪ Attendance should be taken within ten minutes of class starting. ○ Apply AP 340 Appendix Attendance Flowcharts <p>If a student's absence is the result of student compromised immunity or anxiety stemming from COVID-19, the school shall work with the student and family to determine necessary accommodations.</p>	<ul style="list-style-type: none"> • Student attendance is mandatory. Attendance policies will be determined. 	
Facilities	<ul style="list-style-type: none"> • Twice daily Miller School will be cleaned and sanitized. 	<ul style="list-style-type: none"> • 	
Resources	<p>All school division resources will be cataloged through the library system and circulated through Destiny (i.e., library resources, textbooks, kits, novel sets, and technology).</p> <p>Cygnus Group will be training the Miller staff in every aspect of sanitization, student care, self care, interpersonal staff relations, and interactions with guests.</p> <p>GSSD September, 2020 Reopen Plan guides all of the decisions of Miler School</p> <p>Miller School will limit outside agencies in the school. This will include Davison School Archery Students, Big Brothers/Sisters, Melville Millionaires, NBA Jr Academy etc...</p>		