

## **NON-RESIDENT STUDENTS**

### **Background**

Non-resident students, as defined in *The Education Act, 1995* may be admitted as students to the Division in accordance with these procedures and subject to any agreements made by the Division.

### **Definition**

As defined in Section 173(1) of the Education Act, "A non-resident is a person whose declared place of residence is outside the boundaries of the division in which that person seeks or is provided with educational services."

### **Procedures**

1. Approval of Non-Residents within Saskatchewan (See Form 301-1).
  - 1.1. The Director or designate shall be responsible for the determination of the "residency" status of students wishing to register in the schools of the Division.
  - 1.2. The Director or designate is required to approve all non-resident students prior to the student being registered in a school of the Division.
    - 1.2.1. In the case of students from a First Nation, the submission of the nominal role received on a monthly basis from the school shall serve as the application to the Director or designate.
  - 1.3. Principals shall identify all students at the time of registration who reside outside the boundaries of the division and direct these students to make application to the Director or designate prior to accepting their registration.
  - 1.4. In exceptional circumstances as determined by and at the discretion of the Director or designate, non-resident students may be allowed to register and will be charged tuition as per The Education Act, Section 173(3).
2. Non-Canadian Born Students
  - 2.1. The principal or designate will verify the eligibility of all students who are not Canadian citizens, including those who register from outside Canada and within Canada.
    - 2.1.1. The principal or designate will provide access to a Settlement Worker In Schools worker (SWIS) from the East Central

Newcomer Welcome Center to assist the family with the documents required for registration of those students.

- 2.1.2. In the event that the family declines support from a SWIS worker, the principal or designate will refer the family to Division office to complete registration.
  - 2.1.3. The principal or designate will provide an orientation of the school to the student and family upon receipt of registration.
  - 2.1.4. The principal or designate will inform the EAL coach when a non-Canadian born student registers at their school.
- 2.2. Students who have been admitted to Canada as a temporary resident may be registered in schools and not pay tuition provided that:
- 2.2.1. The parent, with whom the student resides, holds a valid work permit issued by the Government of Canada; or
  - 2.2.2. The parent, with whom the student resides, holds a valid study permit and is registered in a recognized full-time degree or diploma program in Saskatchewan, other than English as an additional language program. Minor students (under 18 years of age) are not required to have a study permit.
- 2.3. Provided that Immigration, Refugee and Citizenship Canada (IRCC) grants a student Permanent Resident Status, Refugee Status or Refugee Claimant Status and Saskatchewan residence requirements are met, the student will not be charged tuition fees to attend Good Spirit schools. The student will be required to pay the school fees.
- 2.4. Proper documentation from IRCC for both parents and student will be required.
3. Tuition Fees
- 3.1. A tuition fee shall be established for the following:
    - 3.1.1. Students who are not resident within the boundaries of the Division.
    - 3.1.2. On an annual basis, tuition fees are determined by the Ministry of Education for each school division based on Regulation 22 tuition formula. The Board shall adopt a schedule of non-resident fees which shall apply to students not covered as part of any other education service agreement.
    - 3.1.3. Students for whom no other Division accepts financial responsibility shall be required to pay tuition fees prior to registration in the schools. The minimum payment acceptable shall be for one term or one semester, whichever is applicable.
4. Foreign Students
- 4.1. Except in extenuating circumstances and with the concurrence of IRCC, the Division shall not provide letters of acceptance for attendance at school to

students from foreign countries with the exception of those students registered in accordance with 2.2 and 2.3 above. "Landed Immigrants" who have established residence in the Division shall be considered resident students.

- 4.2. Foreign students may be enrolled in a designated school upon presentation of the study permit from IRCC and full payment of the tuition fee established annually by the Ministry of Education.

## 5. Transportation Services

- 5.1. Upon approval for attendance in a school of the Division, a non-resident student may make application for transportation services.
- 5.2. The Director or designate is required to approve all non-resident transportation services prior to the services being provided.
- 5.3. Transportation, if approved, will be provided upon payment of the annual transportation fee for semester 1 and 2. This fee may be pro-rated for a period of services less than the full academic year.
- 5.4. A student resident outside the attendance area of school being attended will be required to travel to a location approved by the Operations Manager within the attendance area.

Reference: Section 85, 87, 108, 109, 110, 142, 171, 173, 175 Education Act  
Regulation 20

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