# The Board of Education of the <br> East Central School Division No. 204 of Saskatchewan 

Minutes of the Organizational Meeting of the East Central Board of EducationThursday June 23, 20054635 Wascana Parkway Boardroom 2A, Regina, Saskatchewan
Board Members Present

Bryan Cottenie - Subdivision No. 1
Heather Strykowski - Subdivision No. 2
Nick Koroluk - Subdivision No. 3
Joelann Pister - Subdivision No. 4
Lois Smandych - Subdivision No. 5

## Board Members Absent

Vonda Papequash - Subdivision No. 11

## Department of Learning

Thomas Chell - Regional Director, Region 1
Wayne Back - Regional Director, Region 3
Meeting Secretary

Marion Kreiser - Subdivision No. 6 Horst Lowenberger - Subdivision No. 7
Valerie Miller - Yorkton at Large Bonnie Rushowick - Yorkton at Large
Raymond Sass - Yorkton at Large

## Glen Lazeski

The Members present completed the Oaths of Office as per Section 78(1) and 78(2) of the Education Act, 1995.

## 05-01 CHELL:

That this meeting now come to order at 1:50 p.m.
Carried.

- Opening remarks welcoming everyone to the inaugural meeting of the East Central School Division No. 204.
- Regional Director Chell presented a statistical overview of the new school divisions.

05-02
PISTER:
That the Agenda be adopted as presented.
Carried.

- Regional Director Chell presented an overview of the roles and responsibilities of the Board Chair.
- A roundtable introduction of members was conducted.
- The members engaged in a brief recess.

| 05-03 | LAZESKI: |
| :---: | :---: |
|  | That nominations for Board Chair be opened. |
|  | Carried. |
|  | $1^{\text {st }}$ call - Smandych nominated Sass. |
|  | $2^{\text {nd }}$ call - No nominations. |
|  | $3^{\text {rd }}$ call - No nominations. |
| 05-04 | LAZESKI: |
|  | That nominations cease. |
|  | Carried. |
| 05-05 | SMANDYCH: |
|  | That Raymond Sass serve as Board Chair from this Organizational Meeting to the |
|  | Organizational Meeting to be held on or about November 2006. |
|  | Carried. |
| 05-06 | SASS: |
|  | That nominations for Board Vice Chair be opened. |
|  | Carried. |
|  | $1^{\text {st }}$ call - Pister nominated Cottenie. |
|  | $2^{\text {nd }}$ call - Kreiser nominated Lowenberger. |
|  | $3{ }^{\text {rd }}$ call - Miller nominated Smandych. |
| 05-07 | SMANDYCH: |
|  | That nominations cease. |
|  | Carried. |
|  | By Ballot - Bryan Cottenie was elected Vice Chair. |
| 05-08 |  |
|  | That the ballots be destroyed. |
|  | Carried. |
| 05-09 | LOWENBERGER: |
|  | That Bryan Cottenie serve as Vice Chair parallel to the term of the Chair. |
|  | Carried. |
|  | In-Camera |
|  | The Board entered in camera discussion at 3:25 p.m. G. Lazeski exited for this portion of the meeting. |
| 05-10 | KREISER: |
|  | That the Board utilize the external method for recruiting the Chief Executive Officer. Carried. |
| 05-11 | SMANDYCH: |
|  | That the Board participate in the Provincial advertising campaign through the Department of Learning. |
|  | Carried. |
| 05-12 | STRYKOWSKI: |
|  | That Glen Lazeski serve as interim Secretary-Treasurer until the permanent position has been filled. |
|  | Carried. |

PISTER:
That the Board authorize the following as interim cheque signatories: Glen Lazeski - Secretary Treasurer with a mandatory second signature of either the Chair (Ray Sass) or Vice Chair (Bryan Cottenie).

## Carried.

## COTTENIE:

That the Board alternate Regular meeting times between 1:00 p.m. and 6:00 p.m. on the first Thursday of every month commencing July 7, 2005 at 6:00 p.m.

## Carried.

LOWENBERGER:
That the Board meet in Yorkton at the Fairview Education Centre on July 7, 2005 (6 p.m.)
Carried.

## COTTENIE:

That the Board set the following indemnity and expense rates:

- Meeting Indemnity $\$ 180.00$
- Mileage and Meals at Provincial Rate
(Currently $\$ .3737$ per km and $\$ 8$ breakfast; $\$ 14$ Dinner; $\$ 19$ supper).


## Carried.

PISTER:
That the Indemnity Rate be $\$ 230.00$ and $\$ 200.00$ per meeting for the Chair and Vice Chair respectively.

## Carried.

## LOWENBERGER:

That the Board authorize 1/3 (One Third) of remuneration as expenses. Carried.

- Reviewed Saskatchewan Learning Bulletin \#9 - Transitional Funding

Chair Sass thanked Regional Directors Chell and Back for their expertise and professionalism in guiding the Board through the Organizational procedure.

## SMANDYCH:

That we do adjourn at 5:08 p.m.
Carried.

# The Board of Education of the <br> East Central School Division No. 204 of Saskatchewan 

\left.| Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan of the Regular Meeting of the East Central Board of Education |
| :--- | :--- |
| Thursday July 7, 2005 |$\right]$| Board Members Present |  |
| :--- | :--- |
| Raymond Sass - Chair | Marion Kreiser |
| Bryan Cottenie - Vice-Chair | Horst Lowenberger |
| Heather Strykowski | Valerie Miller |
| Nick Koroluk | Bonnie Rushowick |
| Joelann Pister | Vonda Papequash |
| Lois Smandych |  |
| Board Members Absent |  |
| None |  |
| Staff |  |
| Glen Lazeski - Interim Secretary Treasurer |  |

Vonda Papequash completed the Oaths of Office as per Section 78(1) and 78(2) of the Education Act, 1995.

| 05-20 | SASS: <br> That this meeting now come to Order at 6:00 p.m. <br> Carried. |
| :--- | :--- |
| 05-21 | RUSHOWICK: <br> That the Agenda be adopted as presented. <br> Carried. |
| 05-22 | SMANDYCH: <br> That the Minutes of the June 23, 2005 Organizational Meeting be adopted as presented. <br> Carried. |
| COTTENIE: <br> That the East Central Board of Education adopt and adhere to the Saskatchewan School <br> Boards Association Code of Ethics. |  |

## Carried.

## Background Review on:

- Sections 69, 70 and 71 of the Education Act, 1995 pertaining to Board member disqualification and conflict of interest guidelines.
- Code of Conduct During Meetings
- Preliminary Budget (July to December 2005)

05-24 PAPEQUASH:
That the Board approve a monthly fee payment of $\$ 500.00$ to the York School Division for reimbursement of general office and administrative expenses.
Carried.

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05-25 SMANDYCH:
    That the Board approve the contract of service with Mr. Ernie Dawson, to provide
    facilitator services to the East Central Board during the Director of Education hiring
    process.
    Carried.
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LOWENBERGER:
That the East Central Board of Education adopt, In Principal, the Policy Governance Model for its administrative affairs.
Carried.
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KREISER:
That the Board approve the commissioning of a detailed map of the East Central School Division \#204.

## Carried.

COTTENIE:
That the Board hold future meetings at the Fairview Education Centre in Yorkton until such time as a final selection has been made regarding Central Office Location.. Carried.

SMANDYCH:
That we do adjourn.
Carried.

# The Board of Education of the East Central School Division No. 204 of Saskatchewan 

## Minutes of the Special Meeting of the East Central Board of Education Friday July 8, 2005 <br> Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan

Board Members Present
Raymond Sass - Chair
Bryan Cottenie - Vice-Chair
Marion Kreiser
Heather Strykowski
Nick Koroluk
Joelann Pister
Lois Smandych
Horst Lowenberger
Valerie Miller
Bonnie Rushowick
Vonda Papequash

## Board Members Absent

None

## Staff

Glen Lazeski - Interim Secretary Treasurer

## Director of Education Search Facilitator

Mr. Ernie Dawson

Commencing at noon, the Board met with Mr. Ernie Dawson to review criteria respecting the selection of a Chief
Executive Officer and a location for the head office.

## 05-30

SASS:
That this meeting now come to Order at 2:30 p.m. Carried.

During the head office selection process, the Board used the following criteria:

- Distance to all other sites (centrality)
- Accessibility to support services
- Population of the community
- Ownership of the building
- Cost Analysis
- Information Technology infrastructure
- The number of students and staff
- Employment potential for family members
- Housing
- Parking
- Recreation
- Size and age of Building

05-32

MILLER:
That the Board of Education of the East Central School Division \#204 approve the selection of the Fairview Education Centre, 63 King Street East, Yorkton, Saskatchewan as the site of the Central Office.

Ballots were utilized for the vote.

## Carried Unanimously.

RUSHOWICK:
That we do adjourn.

## Carried.

# The Board of Education of the <br> East Central School Division No. 204 of Saskatchewan 

Minutes of the Regular Meeting of the East Central Board of EducationThursday August 4, 2005Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan
Board Members Present

Raymond Sass - Chair
Bryan Cottenie - Vice-Chair
Heather Strykowski
Nick Koroluk
Joelann Pister
Lois Smandych

## Board Members Absent

## Vonda Papequash

## Staff

Glen Lazeski - Interim Secretary Treasurer
Lois Smandych

Marion Kreiser
Horst Lowenberger
Valerie Miller
Bonnie Rushowick
$\longrightarrow$
05-33 SASS:
That this meeting now come to Order at 1:00 p.m.
Carried.
05-34 SMANDYCH:
That the Agenda be adopted as presented.
Carried.
05-35 RUSHOWICK:
That the Minutes of the July 7, 2005 Regular Meeting be adopted as presented.
Carried.
05-36 STRYKOWSKI:
That the Minutes of the July 8, 2005 Special Meeting be adopted as presented. Carried.
05-37 PISTER:
That the Board approve an Indemnity travel time rate of $\$ .15$ per kilometer for travel within the boundaries of the school division.
Carried.
05-38 KREISER:
That the Board approve a Committee Indemnity rate of $\$ 45.00$ per hour (divisible by $1 / 2$ hour increments) to a maximum of $\$ 180.00$ per day.

## Carried.

05-39
COTTENIE:
That the Board approve the rate of $\$ 180.00$ per day Indemnity for out of Division meetings, conferences and conventions.
Carried.

| 05-40 | KREISER: |
| :---: | :---: |
|  | That the Board approve the hiring of Dwayne Reeve as Director of Education of the East Central School Division \#204 effective August 15, 2005. |
|  | Carried. |
| 05-41 | SMANDYCH: |
|  | That the Board enter Committee of the Whole. |
|  | Carried. |
| 05-42 | KREISER: |
|  | That the Board Rise and Report. |
|  | Carried. |
| 05-43 | LOWENBERGER: |
|  | That the Board place detailed advertisings, on August 6, 2005, in the career sections of the Leader Post and Star Phoenix for the position of Secretary Treasurer. |
|  | FURTHERMORE, that on August 13, 2005 the detailed ads be replaced with minimal ads directing readers to the SASBO and Education Canada websites. |
| 05-44 | SMANDYCH: |
|  | That the following temporary Committees be approved; |
|  | Management Committee - Chair + Vice Chair + 1 member (Koroluk) |
|  | Division Naming Committee - Lowenberger; Kreiser, Pister and Strykowski. |
|  | Carried. |
| 05-45 | PISTER: |
|  | That the Board approve the purchase of Trustee Accident Insurance through Marsh |
|  | Canada Ltd. |
|  | Carried. |
| 05-46 | RUSHOWICK: |
|  | That we do adjourn at 5:15 p.m. |
|  | Carried. |

# The Board of Education of the <br> East Central School Division No. 204 of Saskatchewan 

| Minutes of the Regular Meeting of the East Central Board of Education Thursday September 1, 2005 <br> Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan <br> Board Members Present |  |  |
| :---: | :---: | :---: |
|  |  |  |
| Raymo Bryan Heather Nick K Joelan Lois S | -Chair | Marion Kreiser <br> Horst Lowenberger <br> Valerie Miller <br> Bonnie Rushowick |
| Board Members Absent |  |  |
| Vonda Papequash |  |  |
| Staff |  |  |
| Dwayne Reeve - Director of Education |  |  |
| 05-47 | SASS: <br> That th <br> Carried | Order at 6:00 p.m. |
| 05-48 | STRYK <br> Carried | presented. |
| 05-49 | $\begin{aligned} & \text { COTTE } \\ & \text { That the } \\ & \text { Carried } \end{aligned}$ | 4, 2005 Regular Meeti |
|  | Chair S his app | ard, welcomed and con Education of the East C |
| 05-50 | LOWEN <br> Vice Ch <br> in order <br> Manag <br> Carried | ittee composed of Ma ducation to meet with for the Comprehensiv |
| 05-51 | SMAND <br> That the Directo Carried | Central School Divisio |

05-56

PISTER:
That the Board approve the hiring of part time clerical assistance for the Director of Education.

## Carried.

RUSHOWICK:
That the Board enter Committee of the Whole.
Carried.

KREISER:
That the Board Rise and Report.

## Carried.

## RUSHOWICK:

That the Board approve the hiring of Sherry Todosichuk as Secretary Treasurer of the East Central School Division \#204, with details to follow.
Carried.
RUSHOWICK:
That we do adjourn at 8:15 p.m..
Carried.

# The Board of Education of the <br> East Central School Division No. 204 of Saskatchewan 

Minutes of the Regular Meeting of the East Central Board of EducationThursday October 6, 2005Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan
Board Members Present

Raymond Sass - Chair
Bryan Cottenie - Vice-Chair
Heather Strykowski
Nick Koroluk
Bonnie Rushowick

## Board Members Absent

Vonda Papequash
Joelann Pister

Marion Kreiser
Horst Lowenberger
Valerie Miller
Lois Smandych

## Staff

Dwayne Reeve - Director of Education
Sherry Todosichuk - Superintendent of Business Administration
05-57 Call meeting to order
Sass: That this meeting now come to Order at 1:00 p.m.
Carried.
05-58 Adoption of agenda
Strykowski: That the Agenda be adopted as presented.
Carried.
05-59
Smandych:

## Approval of minutes

That the Minutes of the September 1, 2005 Regular Meeting be adopted as presented.
Carried.
Chair Sass, on behalf of the Board, welcomed and congratulated Ms. Sherry Todosichuk on her appointment as Superintendent of Business Administration of the East Central School Division \#204.

## Information Items presented by the Director of Education

1. SSBA Convention
2. Sasktel Blackberries
3. Melville Comprehensive meeting
4. Logo development
5. Clerical support
6. Organizational meeting requirements
7. Technology planning
8. Board fact sheet
9. Pre K-12 Continuous Improvement Framework
10. SSBA communications

## Action Items presented by the Director of Education

1. Memorandum of agreement with Eastland Lakes School Division No. 120
2. Policy governance facilitation
3. Tourism Yorkton correspondence
4. Premier's Business Dinner
5. Work plan
6. Orientation day

| 05-60 | Memorandum of Agreement with Eastland Lakes School Division No. 120 |
| :---: | :---: |
| Smandych: | That the Board approves the memorandum of agreement with Eastland Lakes School Division No. 120 to purchase Superintendent of Business Administration services for the period September 19, 2005 through December 31, 2005. <br> Carried. |
| 05-61 | Premier's Business Dinner |
| Cottenie: | That the Board approve the attendance of the Board Chair, Vice Chair, and 2 trustees at the $7^{\text {th }}$ Annual Premiers' Business Dinner on November 23, 2005 in Yorkton. <br> Carried. |
| 05-62 | Work Plan - update |
| Lowenberger: | That the Board approve the work plan - update as presented Carried. |
| 05-63 | East Central School Division Orientation Day |
| Kreiser: | That the Board approves the East Central School Division Orientation Day agenda and budget as presented. <br> Carried. |

## Committee of the whole items

1. Organizational charts
2. Naming Committee recommendation

05-64 Enter committee of the whole
Koroluk: That the Board enter committee of the whole Carried.

05-65 Exit committee of the whole
Rushowick: That the Board exit committee of the whole.
Carried.
3:00 p.m. Delegation Presentation - Larry Huber, Executive Director - Urban Public Boards Caucus

| 05-66 | Enter committee of the whole <br> Kreiser: |
| :--- | :--- |
| That the Board enter committee of the whole. <br> Carried. |  |
| Koroluk: | Exit committee of the whole |
| That the Board exit committee of the whole. |  |
| Carried. |  |$\quad$| Organizational chart |
| :--- |
| Smandych: | | That the Board approves the organizational chart as presented by the Director of |
| :--- |
| Education and Superintendent of Business Administration. |
| Carried. |


| 05-69 <br> Rushowick: | Naming Committee recommendation |
| :---: | :---: |
|  | That the Board approves the recommendation of the naming committee. Further, that the |
|  | Board make formal application to the Minister of Learning to change the name to The |
|  | Board of Education of the Good Spirit School Division No. 204. |
|  | Carried. |
|  | Items presented by the Superintendent of Business Administration |
|  | 1. Transition budget |
|  | 2. Accounting software |
|  | 3. Financial services |
| 05-70 | Transition budget |
| Cottenie: | That the Board approves the transition budget to December 31, 2005 as presented. Carried. |
| 05-71 | Accounting software |
| Kreiser: | That the Board approves the recommendation to use Masterworks Software for accounting, payroll, and human resource purposes. <br> Carried. |
| 5:00 p.m. | Delegation Presentation: Teachers' Local Association Restructuring Committee |
| 05-72 | Meeting date |
| Miller: | That the Board cancel its' regular board meeting on December 1, 2005 and that it hold it's next meeting on November 29, 2005 at 1:00 p.m. <br> Carried. |
| 05-73 | Adjournment |
| Cottenie: | That we do adjourn at 6:30 p.m. Carried. |

# The Board of Education of the Good Spirit School Division No. 204 of Saskatchewan 

Minutes of the Regular Meeting of the Good Spirit Board of EducationThursday November 3, 2005Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan
Board Members Present

Raymond Sass - Chair
Bryan Cottenie - Vice-Chai
Heather Strykowski
Nick Koroluk
Bonnie Rushowick
Joelann Pister

## Board Members Absent

Marion Kreiser
Horst Lowenberger
Valerie Miller
Lois Smandych

## Vonda Papequash

## Staff

Dwayne Reeve - Director of Education
Sherry Todosichuk - Superintendent of Business Administration
05-74 Call meeting to order
Sass: That this meeting now come to Order at 6:05 p.m.
Carried.
05-75
Board Member excused
Pister: That the Board excuse Board Member Papequash from this meeting to attend to personal circumstances.
Carried.
05-76
Smandych:
05-77
Adoption of agenda
That the Agenda be adopted as presented. Carried.
Miller:
Approval of minutes
That the Minutes of the October 6, 2005 Regular Meeting be adopted as amended. Carried.

## Business arising from the minutes

None

## Board Discussion Items

1. Sloan Policy Model
2. Saskatchewan School Boards Association convention
3. Board Christmas function

## Sloan Policy Model

## 05-79

Cottenie:

## 05-80

Rushowick: That the Board approves Yvonne Strocen from Parker Quine LLP as the auditor for2005.

7:00 p.m.

## 2005 Auditor

1. Transition budget
2. 2005 Auditor
3. Financial tender

## Carried.

## Committee of the whole items

1. Organizational charts
2. Melville Comprehensive meeting
3. Rural Catholic transportation
4. Rural Municipalities withholding education taxes

05-81
Smandych:

## Enter committee of the whole

That the Board enter committee of the whole Carried.

05-82
Kreiser:

05-83
Smandych:

## Exit committee of the whole

That the Board exit committee of the whole.
Carried.
Adjournment
That we do adjourn at 9:55 p.m. Carried.

# The Board of Education of the <br> Good Spirit School Division No. 204 of Saskatchewan 

Minutes of the Regular Meeting of the Good Spirit Board of EducationTuesday November 29, 2005Fairview Education Centre, 63 King Street, Yorkton, Saskatchewan
Board Members Present

Raymond Sass - Chair
Bryan Cottenie - Vice-Chai
Heather Strykowski
Valerie Miller
Lois Smandych

## Board Members Absent

Vonda Papequash
Nick Koroluk

## Staff

Sherry Todosichuk - Superintendent of Business Administration

| 05-84 | Call meeting to order <br> Sass: |
| :--- | :--- |
| That this meeting now come to Order at 1:00 p.m. <br> Carried. |  |
| $\mathbf{0 5 - 8 5}$ Adoption of agenda |  |
| 05-86 <br> Pister: | That the Agenda be adopted as presented. <br> Carried. |
|  | Approval of minutes |
| That the Minutes of the November 3, 2005 Regular Meeting be adopted as presented. <br> Carried. |  |

Marion Kreiser
Horst Lowenberger
Bonnie Rushowick
Joelann Pister
Dwayne Reeve - Director of Education
Sherry Todosichuk - Superintendent of

## Business arising from the minutes

None

## Board Discussion Items

1. Board Christmas function
2. SAMA Representative

## Information Items presented by the Director of Education

1. Logo development
2. Endeavour School proposal
3. Rural Congress
4. Good Spirit orientation day - January 5, 2006
5. Policy governance retreat - Good Spirit Lake - January 19-20, 2006
6. Staff welcome reception - December 20, 2005
7. GSSD Teacher Association - directory
8. Good Practices and Dispute Resolution Provincial Symposium
9. Local Accountability and Partnerships Panel final report - Government response
10. Yorkton Regional High School / Parkland Regional College - facility usage review

## Action Items presented by the Director of Education

1. School tours - in conjunction with Board meetings
2. Work plan - review of progress
3. Yorkton Music Festival request
4. Yorkton Municipal Planning Commission request

| 05-87 | Work plan |
| :--- | :--- |
| Smandych: | That the Board approves the work plan report as presented. <br> Carried. |
| $05-88$  <br> Cottenie: Yorkton Music Festival request <br> That the Board support the Yorkton Music Festival as per past practice.  <br> Carried.  |  |
| $\mathbf{0 5 - 8 9}$ Yorkton Municipal Planning Commission request <br> Pister: That the board nominate Valerie Miller as its' representative on the Yorkton Municipal <br> Carried. |  |

## Committee of the whole items

1. Organizational charts
2. Melville Comprehensive meeting
3. Rural Catholic transportation
4. Rural Municipalities withholding education taxes

## 05-90 Enter committee of the whole

Smandych: That the Board enter committee of the whole Carried.

| 05-91 | Exit committee of the whole |
| :--- | :--- |
| Kreiser: | That the Board exit committee of the whole. |
|  | Carried. |

Break

## 05-92

Enter committee of the whole
Lowenberger:

05-93
Rushowick:
That the Board enter committee of the whole Carried.

Exit committee of the whole
That the Board exit committee of the whole.

## Carried.

## Items presented by the Superintendent of Business Administration

1. Transition budget
2. Financial services
3. Staffing

| 05-94 | Financial Services |
| :---: | :---: |
| Cottenie: | That the Board accept the financial services proposal of BMO Bank of Montreal effective January 1, 2006. <br> Carried. |
| 05-95 | Human Resource Manager |
| Kreiser: | That the Board hire Diana Welter as the Human Resource Manager effective January 3, 2006. <br> Carried. |
| 05-96 | Transportation Manager |
| Pister: | That the Board hire Teresa Korol as the Transportation Manager effective July 3, 2006. Carried. |
| 05-97 | Adjournment |
| Smandych: | That we do adjourn at 3:58 p.m. Carried. |

# The Board of Education of the Good Spirit School Division No. 204 of Saskatchewan 


empowered to execute and give such promissory note or notes on behalf of the said Board as may be required by the said Bank.

## Carried.

## Discussion items

1. Attendance of Clay Serby, MLA at January 5, 2006 meeting

05-102
Pister:

Adjournment
That we do adjourn at 4:15 p.m.

## Carried.

