

Good Spirit School Division SCC PD Plan

September 2022

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Introduction

The mandate for SCCs is to support improved learning and the well-being of students in their schools. SCCs help to encourage parents and community members to engage in both the learning success and wellbeing of the students. The Good Spirit School Division SCC PD Plan was created to help council members carry out their mandate.

There are six modules included in the PD Plan. Modules 1 and 2 focus on the SCC Operations Manual and helping members to understand what their responsibilities are as an SCC member and to provide members with information on how the SCC operates.

Module 3 provides the background to school learning plans and SCC actions plans which provide the foundation of the SCC. School learning plans are based on the division's strategic plan and provincial initiatives which address the challenges within Saskatchewan's education system.

In module 4, SCC members get an in-depth look at one of their primary responsibilities which is communication. To effectively communicate with stakeholders, SCC members must develop an understanding of the needs in their community and find a way to make parents and community members aware of how they support the students in their school.

Finally, modules 5A, 5B, and 6 look at specific goals within the division strategic plan and school-level learning plans to create action plans that support students with their academic achievement, wellbeing, and graduation from Good Spirit School Division.

Each module includes resources that SCC members can access to support their journey to further understand the inner workings of the SCC and to their contributions to the students, school, and community.

SCC PD Plan

Year 1	Module 1	Roles and Responsibilities of SCC Members
	Module 4	SCC Communication
Year 2	Module 2	SCC Operations
	Module 5A & 5B	Module 5A: Student Learning – Elementary Module 5B: Student Learning – High School
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Overview of Modules

Module 1: Roles and Responsibilities of SCC Members

Understanding the different roles and responsibilities of SCC members is integral to the success of School Community Councils. SCC members support student achievement and well-being through the roles they take on and as they fulfill the responsibilities of the SCC. There is also an expectation that all SCC members follow a specific code of conduct.

Module Highlights	Module Resources
<p>In this module, you'll learn about:</p> <ul style="list-style-type: none">• the mandate of the SCC,• SCC membership,• roles of SCC members,• responsibilities of SCC members, and• the SCC code of conduct.	<p>Resources for this module include:</p> <ul style="list-style-type: none">• Information Sheet• Notes• Power Point• Power Point Notes• Transcript• Video

Related Resources:

Print

- School Community Councils: A Handbook for School Community Councils and Principals
- School Community Council Operations Manual - General Information
 - 2.2 Expectations for School Community Councils (legislation)
 - 2.3 Roles and Responsibilities of School Community Councils (legislation)
 - Chapter 3: School Community Council Membership (3.1 to 3.7)
- School Community Council Operations Manual – Appendices and Forms
 - Appendix 2.2.1: School Community Council Code of Conduct

- Form C: Sample Letter to Invite First Nations Participation in Council

Online

- GSSD SCC Operations Manual
- [School Community Councils Support Centre – Government of Saskatchewan](#)

Module 2: SCC Operations

There is a number of set procedures that SCC members must follow in the day-to-day operation of a School Community Council. These operations center around the general practices of the SCC, elections, the SCC constitution, the administration of SCC funds, and the assessment/appraisal of the SCC and its members.

Module Highlights	Module Resources
<p>In this module, you'll learn about:</p> <ul style="list-style-type: none"> ● general practices of the SCC, ● SCC elections, ● the SCC constitution, ● the administration of SCC funds, and ● the assessment and appraisal of the SCC and its members. 	<p>Resources for this module include:</p> <ul style="list-style-type: none"> ● Information Sheet ● Notes ● Power Point ● Power Point Notes ● Transcript ● Video

Related Resources:

Print

- School Community Councils: A Handbook for School Community Councils and Principals
- School Community Council Operations Manual – General Information
 - 2.1 General Principles and Practices

- 2.5 Complaints or Grievances Brought to Council or Council Members
 - 2.6 Financial Support
 - 3.8 Disqualification of Council Members (legislation)
 - Chapter 4: School Community Council Elections
 - Chapter 5: School Community Council Constitutions
 - Chapter 6: Administration of School Community Council Funds
 - Chapter 7: School Community Councils – Assessment/Appraisal
- School Community Council Operations Manual – Information Sheets
 - SCC Information Sheet: Meeting Basics
 - SCC Information Sheet: Annual Meeting & Elections
- School Community Council Operations Manual – Appendices and Forms
 - Appendix 2.1.1: School Community Council Annual Meeting Agenda
 - Appendix 2.2.1: School Community Council Code of Conduct
 - Appendix 2.2.2: Processes for Conflict Resolution
 - Appendix 5.2.1: Outline for a School Community Council Constitution
 - Appendix 7.2.1: School Community Council Effectiveness Rubric and Planning Template
 - Appendix 7.2.2: School Community Council Self-Monitoring and Improvement
 - Appendix 7.2.3: School Community Council Member Self-Appraisal
 - Appendix 7.2.3: School Community Council Meeting Appraisal
 - Form A: School Community Council Meeting Evaluation
 - Form B: School Community Council Member Self-Assessment
 - Form D: Declaration of Eligibility to Vote
 - Form E: Call for Nominations to a School Community Council
 - Form F: Sample Nomination Form
 - Form G: Sample Ballot

Online

- [Education Act – Section 140.1](#) (scroll down in the links section on the right-hand side of the website)
- GSSD SCC Operations Manual

Module 3: SCC Action Plans

Central to all the activities of the SCC are the action plans that promote student achievement and well-being. SCC members build their action plans based on the learning improvement plan of their school. The school’s learning plan is in alignment with both the strategic plan of the board and the education sector plan of the Government of Saskatchewan.

Module Highlights	Module Resources
<p>In this module, you’ll learn about:</p> <ul style="list-style-type: none">• Education Sector Strategic Plan (ESSP)• Comprehensive School Community Health (CSCH)• Good Spirit School Division Strategic Plan• Learning Improvements Plans (LIPs)• SCC Action Plans	<p>Resources for this module include:</p> <ul style="list-style-type: none">• Information Sheet• Notes• Power Point• Power Point Notes• Transcript• Video

Related Resources:

Print

- Comprehensive School Community Health
- Evaluating School Community Councils
- Framework For a Provincial Education Plan 2020-2030
- Good Spirit School Division Strategic Plan 2021-2022 Parent Version
- Good Spirit School Division Strategic Plan 2022-2023 Parent Version
- GSSD School Community Council Operations Manual – Information Sheets
 - SCC Information Sheet - Supporting LIPs
- Ministry of Education Plan for 2020-2021 (Education Sector Strategic Plan)
- Ministry of Education Plan for 2022-2023 (Education Sector Strategic Plan)

- Saskatchewan’s Growth Plan: The Next Decade of Growth 2020-2030
- School Community Councils: A Handbook for School Community Councils and Principals

Online

- [Comprehensive School Community Health](#)
- [Framework For A Provincial Education Plan](#)
- GSSD SCC Operations Manual
- [Saskatchewan’s Growth Plan](#)

Module 4: SCC Communication

A very important responsibility of the SCC is communication. The SCC needs to effectively communicate with parents, community members, school personnel, senior administration, and the board. A large part of the communication with the community is to bring awareness to the SCC and its mandate to support the improved learning and well-being of students in the school

Module Highlights	Module Resources
<p>In this module, you’ll learn about:</p> <ul style="list-style-type: none"> • Engaging Parents and Community Members, • Understanding Community Needs, • Reporting SCC Operations, and • School Community Council Communications. 	<p>Resources for this module include:</p> <ul style="list-style-type: none"> • Information Sheet • Notes • Power Point • Power Point Notes • Transcript • Video

Related Resources:

Print

- School Community Councils: A Handbook for School Community Councils and Principals
- School Community Council Operations Manual – Information Sheet
 - 2.4 School Community Council Communications

Online

- GSSD SCC Operations Manual

Modules 5A and 5B

There are two modules included for Module 5. Module 5A: Student Learning – Elementary is geared towards the division’s strategy goals that are geared to the academic success of students in Kindergarten to Grade 9. Module 5B: Student Learning – High School focuses on goals that pertain more to students at the high school level such as graduation and the intellectual engagement of students from Grades 7 to 12. Choose the module that best matches your school or view both modules for a more in-depth understanding of all the goals.

Module 5A: Student Learning - Elementary

The primary mandate of the SCC is to increase student achievement. Schools develop their learning plans based on the division’s strategic plan. The student learning goals that directly focus the academic achievement of students are the early learning, reading, writing, and math. This module will take an in-depth look at look these goals and the strategies schools use to try and attain these goals.

Module Highlights	Module Resources
In this module, you’ll learn about: <ul style="list-style-type: none"> • High Quality Teaching and Learning • Early Learning Goals • Reading Goals • Writing Goals 	Resources for this module include: <ul style="list-style-type: none"> • Information Sheet • Notes • Power Point • Power Point Notes • Transcript

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|--|---|
| <ul style="list-style-type: none">• Math Goals | <ul style="list-style-type: none">• Video• A Celebration of Learning in GSSD |
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Related Resources:

Print

- Good Spirit School Division Strategic Plan 2022-2023 Parent Version
- Kindergarten Report Card
- GSSD Library Look-Fors
- GSSD Literacy Intervention Flowchart
- Writing Instructional Framework

Online

- [Early Years Evaluation \(EYE\)](#)
- [Expanding Expressions Tool](#)
- [Fountas and Pinnell Benchmark Assessment](#)
- [Fountas and Pinnell Leveled Literacy Intervention](#)
- GSSD SCC Operations Manual
- [Help Me Tell My Story](#)
- [One School One Book](#)
- [Rime Magic](#)
- [Sask Reads Info](#)
- [Sask Reads Website](#)

Module 5B: Student Learning – High School

Graduation is the goal for all the students in Good Spirit School Division. Providing the students with the supports they need to graduate requires a focus on a variety of factors including the intellectual engagement of students and graduation rates. This module will take an in-depth look at these factors.

Module Highlights	Module Resources
<p>In this module, you'll learn about:</p> <ul style="list-style-type: none"> • High Quality Teaching and Learning • Graduation Rates • Student Intellectual Engagement 	<p>Resources for this module include:</p> <ul style="list-style-type: none"> • Information Sheet • Notes • Power Point • Power Point Notes • Transcript • Video

Related Resources:

Print

- Good Spirit School Division Strategic Plan 2022-2023 Parent Version

Online

- [Apprenticeship Credits](#)
- GSSD SCC Operations Manual
- [myBlueprint](#)
- [Our School Survey](#)
- [Regina District Industry Education Council](#)
- [Special Project Credits](#)

Module 6: Student Wellbeing

To increase the achievement levels of students, students must be ready to learn. It is important to focus on student wellbeing, so students feel welcomed, valued, and ready to focus on their learning. Many factors, including socio-economic status, stress, and anxiety may prevent students from focusing their time and energy on their academics.

Module Highlights	Module Resources
<p>In this module, you'll learn about:</p> <ul style="list-style-type: none"> • High Quality Teaching and Learning, • Engagement of All Students, Families, and Communities, • Healthy, Sustainable Physical and Social Environments, • Reduction In Anxiety Levels, • Cultural Competencies, • Feeling Welcomed and Safe, and the • Identification of Emotions and Access of Supports. 	<p>Resources for this module include:</p> <ul style="list-style-type: none"> • Information Sheet • Notes • Power Point • Power Point Notes • Transcript • Video

Related Resources:

Print

- Good Spirit School Division Strategic Plan 2022-2023 Parent Version
- Administrative Procedure 319: Gender and Sexual Diversity

Online

- [Circle of Courage](#)
- GSSD SCC Operations Manual
- [Mental Health First Aid](#)
- [Deepening the Discussion: Gender and Sexual Diversity](#)
- [Our School Survey](#)
- [Still in Every Class in Every School](#)
- [Student Orientation to School Questionnaire \(SOS-Q\)](#)
- [We Thinkers](#)

