# **Board Meeting Information**

In our ongoing efforts to maintain transparency and keep our community informed about the operations of the Good Spirit Board of Education, here is an overview of some essential Board policies and procedures. The details in this message are derived from Board Policy 7 - Board Operations.

Understanding the distinction between our regular and special meetings and the nature of our discussions, whether public or private, is vital to understanding the Board's operations.

#### **Regular Board Meetings:**

- Typically held at the Good Spirit Education Complex in Yorkton at 10 a.m. on the outlined dates.
- In unique situations, meetings might take place via phone or video conferencing.
- Although GSSD's Board of Education follows a set schedule, there may be occasions when adjustments are necessary.
- Open to the public, except for closed sessions.

#### **Special Board Meetings:**

- Convened to address urgent matters.
- Special Meetings are public, with the business nature clearly specified.
- Any addition to the meeting agenda requires the unanimous consent of the Board.

#### **Closed Sessions:**

- These sessions exclude the public and press and contain sensitive matters that necessitate private discussions.
- Closed session topics could range from individual student/employee concerns to property matters and more.
- Discussions remain confined to the specific topic. At the end of these sessions, only a resolution to return to the open meeting is made. No motions are passed during closed sessions.

## Meeting Agendas:

- Set by the Board Chair in collaboration with the Vice-Chair and Director. Board Members can request to add an item to the agenda.
- Business order includes acknowledgments, delegations, reports, and more.
- Public may request to present a delegation at a Board Meeting, which once approved, would be placed on the agenda.
- Board Members receive the electronic agenda three days prior to the meeting, and the public can access it on the Division website or at the Division Office at that time.

# Public Speaking at Board Meetings:

- Speaking to the Board at meetings is limited to approved delegations.
- Individuals who have been approved as delegations may address the Board to present an issue or make suggestions to the Board of Education.
- Delegations must adhere to procedures outlined in Board Policy 7.

## Meeting Minutes:

- Thorough records of meetings are kept through minutes to encompass a wide array of details, such as who was present and motions made.
- Records are unofficial until formally adopted by resolution of the Board. Post-adoption, they stand as the official record of the Board's business.

For a comprehensive look at all GSSD Board Policies, we invite you to visit GSSD's Board Policy Handbook (GSSD.ca > Board > <u>Board Policy Handbook</u>). Thank you for your ongoing support and engagement with the Good Spirit School Division.