

Policy 2 – Appendix A



BOARD OF EDUCATION ANNUAL WORK PLAN 2024-25

Activity Type Description

Accountability: Reporting to the Board on key areas. This will require a Board Motion. Connected to CEO Quality Indicators.

Board Business: May require a Board Motion.

Board Development: Fast facts on a variety of topics relevant to division operations.

Director's Report: Information shared with the Board. Board Motion not required.

Relationship Building: Working to build or maintain ethical relationships, networks or contacts with people who are, or may be, potentially helpful in achieving mutually beneficial goals.

Date	Description	Activity Type
October 10, 2024 10:00 am to 5:00 pm	<ul style="list-style-type: none"> Report on student readiness as they exit Kindergarten. This report will explore effective strategies and practices aimed at ensuring more students exit Kindergarten fully prepared for the next stage of their educational journey. 	<ul style="list-style-type: none"> Accountability Related to High-quality Teaching and Learning Priority
	<ul style="list-style-type: none"> Review Public Friendly Strategic Plan Report Review Enrolment & Pupil Teacher Ratio Report 	<ul style="list-style-type: none"> Director's Report
	<ul style="list-style-type: none"> Review Board Policy 1 and Policy 2 	<ul style="list-style-type: none"> Board Business

November 21, 2024 10:00 am to 5:00 pm	<ul style="list-style-type: none"> Report on resource allocation to enhance experiences for students, staff, and the community: financial and audit overview. Revisit aspects of financial reporting, the audit process and governance responsibilities. 	<ul style="list-style-type: none"> Accountability Related to Engagement of All Students, Families, and Communities Priority
	<ul style="list-style-type: none"> Conduct facilities update & school tours Review 2023-24 Financial Report 	<ul style="list-style-type: none"> Director's Report
	<ul style="list-style-type: none"> Approve draft 2023-24 Annual Report Meet with the Board appointed auditor Appoint voting delegations for SSBA Fall General Assembly Allocate votes for SSBA Fall General Assembly Review SSBA Position Statements & Resolutions for the Fall General Assembly Review Board Policy 2A, Policy 3, Policy 3A, and Policy 3B 	<ul style="list-style-type: none"> Board Business
	<ul style="list-style-type: none"> Roles of the Trustee <ul style="list-style-type: none"> Understanding the role of the Board Chair & Vice Chair. How does the role of the Trustee support administration while representing the interests of their constituents? 	<ul style="list-style-type: none"> Board Development
	<ul style="list-style-type: none"> Meeting the New Board 	<ul style="list-style-type: none"> Relationship Building
December 12, 2024 10:00 am to 5:00 pm	<ul style="list-style-type: none"> Report on the division's efforts to promote equity, diversity, and inclusion within GSSD school communities through Board Policy and Administrative Procedures. 	<ul style="list-style-type: none"> Accountability Related to Effective Policy and Procedures Priority
	<ul style="list-style-type: none"> Receive financial update Receive transportation update 	<ul style="list-style-type: none"> Director's Report
	<ul style="list-style-type: none"> Review communication strategies Approve the annual risk registry Review Board Policy 4, Policy 4A, Policy 4B, Policy 4C, Policy 4D, and Policy 4E 	<ul style="list-style-type: none"> Board Business

	<ul style="list-style-type: none"> • Governance Skills Development <ul style="list-style-type: none"> ○ Strategic decision-making, conflict resolution, and team building at the governance level. 	<ul style="list-style-type: none"> • Board Development
January 23, 2025 10:00 am to 5:00 pm	<ul style="list-style-type: none"> • Report on the current percentage of students in Grades 1 to 3 who are reading at or above grade level. Additionally, it outlines the strategies employed by the division to support literacy instruction and improve reading proficiency. 	<ul style="list-style-type: none"> • Accountability Related to High-Quality Teaching and Learning Priority
	<ul style="list-style-type: none"> • Review the Board Budget Development Framework for 2025-26 • Receive financial update • Conduct facilities update & tours • Review of the draft 2025-26 school year calendar • Review Years of Service & SEASTARS Award Winners 	<ul style="list-style-type: none"> • Director's Report
	<ul style="list-style-type: none"> • Approve French immersion designation • Review MCS Governance Agreement • Review Board Policy 5, Policy 6, and Policy 7 	<ul style="list-style-type: none"> • Board Business
	<ul style="list-style-type: none"> • Financial Oversight and Budgeting <ul style="list-style-type: none"> ○ Understanding the financial responsibilities of the Board, including budgeting processes, financial reporting, and resource allocation. 	<ul style="list-style-type: none"> • Board Development
	<ul style="list-style-type: none"> • Advocacy with Christ the Teacher Catholic School Division <ul style="list-style-type: none"> ○ Foster collaboration on shared goals, resource-sharing opportunities, and alignment of regional initiatives. 	<ul style="list-style-type: none"> • Relationship Building
February 27, 2025 10:00 am to 5:00 pm	<ul style="list-style-type: none"> • Report on high school credit attainment and the overall three-year and five-year graduation rates. 	<ul style="list-style-type: none"> • Accountability Related to High-Quality Teaching and Learning Priority
	<ul style="list-style-type: none"> • Receive financial update • Receive transportation update 	<ul style="list-style-type: none"> • Director's Report
	<ul style="list-style-type: none"> • Approve of the Board Budget Development Framework for 2025-26 • Approve of technology integration plan • Review Out of Scope Salary COLA recommendations • Approve 2025-26 school year calendar • Review Policy 8, Policy 8A, Policy 8B, Policy 8C, Policy 8C, Policy 8D, Policy 8E, Policy 8F, and Policy 8G 	<ul style="list-style-type: none"> • Board Business

	<ul style="list-style-type: none"> • Role of the Director of Education <ul style="list-style-type: none"> ○ Understanding the role of the Director of Education and their accountability to the Board of Education. 	<ul style="list-style-type: none"> • Board Development
	<ul style="list-style-type: none"> • Advocacy with CUPE, GSTA, and DPEA Leadership: <ul style="list-style-type: none"> ○ Strengthen collaboration with labour groups, focusing on shared goals for staff wellness and professional growth. 	<ul style="list-style-type: none"> • Relationship Building
March 27, 2025 10:00 am to 5:00 pm	<ul style="list-style-type: none"> • Report on GSSD's efforts to embed the Inspiring Success First Nations and Metis PreK-12 Education Policy Framework into strategic planning, curriculum planning, instruction, and assessment. 	<ul style="list-style-type: none"> • Accountability Related to Engagement of All Students, Families, and Communities Priority
	<ul style="list-style-type: none"> • Receive financial update • Receive facilities update 	<ul style="list-style-type: none"> • Director's Report
	<ul style="list-style-type: none"> • Review Board Policy 9, Policy 10, and Policy 11 	<ul style="list-style-type: none"> • Board Business
	<ul style="list-style-type: none"> • Legal and Ethical Responsibilities <ul style="list-style-type: none"> ○ Understanding the legal and ethical responsibilities of Board members, including compliance with educational laws and regulations. 	<ul style="list-style-type: none"> • Board Development
	<ul style="list-style-type: none"> • Advocacy with Indigenous Councils (The Key, Keeseekoose, Cote First Nation, Métis Nation, Yorkton Tribal Council): <ul style="list-style-type: none"> ○ Build relationships and discuss progress on Indigenous student success initiatives and the Inspiring Success framework. ○ POSTPONED due to weather 	<ul style="list-style-type: none"> • Relationship Building
April 24, 2025 9:00 am to 4:00 pm	<ul style="list-style-type: none"> • Report on student well-being, engagement, and attendance rates. 	<ul style="list-style-type: none"> • Accountability Related to High-Quality Teaching and Learning Priority
	<ul style="list-style-type: none"> • Receive financial update • Receive transportation update 	<ul style="list-style-type: none"> • Director's Report
	<ul style="list-style-type: none"> • Review preliminary budget for 2025-26 • Review facilities 3 Year PMR Plan • Conduct preliminary Board evaluation survey • Review Board Policy 12, Policy 12A, Policy 12B, 12C and Policy 13 	<ul style="list-style-type: none"> • Board Business

	<ul style="list-style-type: none"> • Collaboration with Other Elected Officials <ul style="list-style-type: none"> ○ Working with other elected officials (MLAs, Chief and Council, local government) 	• Board Development
	<ul style="list-style-type: none"> • Advocacy with SCC Chairs: <ul style="list-style-type: none"> ○ Engage in dialogue on school-level priorities, feedback on budget planning, and strengthening school-community relationships. 	• Relationship Building
May 22, 2025 Special Board Meeting 1:00 pm to 5:00 pm	<ul style="list-style-type: none"> • Receive recommendations related to allocating resources to improve experiences for students, staff, and the community. Review the preliminary 2025-26 Budget. 	• Board Business
June 12, 2025 9:00 am to 4:00 pm	<ul style="list-style-type: none"> • Report on initiatives to deepen relationships with families and communities, particularly in understanding Indigenous identities, histories, and worldviews. 	• Accountability Related to Engagement of All Students, Families, and Communities Priority
	<ul style="list-style-type: none"> • Receive financial update • Conduct facilities update & tours 	• Director's Report
	<ul style="list-style-type: none"> • Approve the 2025-26 budget & staffing allocations plan • Review Board Policy 14, Policy 15, Policy 16 and Policy 16A 	• Board Business
	<ul style="list-style-type: none"> • Community Engagement and Communication <ul style="list-style-type: none"> ○ Effective strategies for engaging with the community, including parents, students, and local organizations, and transparent communication practices. 	• Board Development
	<ul style="list-style-type: none"> • Advocacy with elected officials (MP, MLAs, & SSBA executives) <ul style="list-style-type: none"> ○ Discuss divisional priorities, funding challenges, and alignment with provincial educational goals. ○ Discuss federal support for divisional priorities, funding opportunities, and partnerships to enhance student learning. 	• Relationship Building

August 13, 2025 Evaluation & Special Board Meeting 9:00 am to 4:30 pm	<ul style="list-style-type: none"> • Conduct Director of Education/CEO Evaluation, 9:00 am to 12:30 pm • Conduct Board of Education Evaluation, 1:00 pm to 4:00 pm • Special Board Meeting, 4:00 pm to 4:30 pm 	<ul style="list-style-type: none"> • Board Business
August 14, 2025 9:00 am to 4:00 pm	<ul style="list-style-type: none"> • Report on partnerships that have enhanced student learning and well-being. 	<ul style="list-style-type: none"> • Accountability Related to Engagement of All Students, Families, and Communities Priority
	<ul style="list-style-type: none"> • Receive financial update • Receive governance budget report • Receive transportation update 	<ul style="list-style-type: none"> • Director's Report
	<ul style="list-style-type: none"> • Review results from the Board evaluation survey & develop a Positive Path Forward • Conduct school closure/grade discontinuance and boundary review • Review Board Policy 17, Policy 18, Policy 19, Policy 19A, Policy 20, Policy 1 and Policy 2A 	<ul style="list-style-type: none"> • Board Business
	<ul style="list-style-type: none"> • Establishing and Maintaining Partnerships <ul style="list-style-type: none"> ○ Establishment and maintenance of partnerships that support the Board's priority areas. 	<ul style="list-style-type: none"> • Board Development
	<ul style="list-style-type: none"> • Advocacy with Suncrest College: <ul style="list-style-type: none"> ○ Discuss opportunities for partnership with Suncrest College and GSSD on joint priorities (transitioning students to the workforce and beyond). 	<ul style="list-style-type: none"> • Relationship Building

Additional Relationship Building		
November 2024	<ul style="list-style-type: none"> • Board Orientation 	
February 2025	<ul style="list-style-type: none"> • Years of Service & SEASTARS Awards • SCC Winter Symposium (February): Focus on Board introductions, grassroots connections, and strategic planning. 	
June 2025	<ul style="list-style-type: none"> • SCC budget feedback session • Spring Symposium: Focus on budget planning and setting priorities for the fall. • GSTA/GSSD retirement banquet • Graduation events • Bus garage BBQ (Melville & Yorkton) 	