## **2.3.3 Appendix Template – SCC Annual Activities and Financial Report**

**[Name] School Community Council**

**[20xx-20xx] Annual Activities and Financial Report**

In addition to activities that support the School Level Plan, SCCs also undertake various general operational, communications, public relations and professional development activities funded through the annual operating grant provided by the Board of Education. The SCC’s operational plan for the year is as follows:

|  |  |
| --- | --- |
| **SCC Operation Plan**  **(funding to come from Board of Education)** | |
| **Activities** | **Estimated Cost** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **Total Estimated Activity Costs** | **$** |

School Community Councils may use a portion of the annual operating grant from the Board of Education for:

1. Vehicle expense allowance for events and meetings.
2. Communication and public relations.
3. Conference attendance and professional development.
4. Incidental expenses such as postage and printing.