MyCreds Transcript Access for Students

1. Share your <mark>personal email address</mark> with your school. Your personal email address will allow you to access the MyCreds system past high school graduation.

2. Fill out the Request for High School and Adult 12 Transcript form at:

   [High School or Adult 12 Transcripts | Credits, Degrees and Transcripts | Government of Saskatchewan](#)

3. Once step two is completed successfully, you will receive an email from MyCreds asking you to register your account by clicking the link in the email that was sent to you.

4. Purchase a Share Credit for $15 to view their transcript.

5. Share your transcripts with the receivers of your choice.

   Example: When a student shares their transcript with the University of Regina, the U of R will receive all transcript updates as long as the student continues to share their transcript with the school.

6. Students still attending classes need to share their transcript with themselves so that they continue to have access to the updated versions of their transcript.